OVERSEAS WORKERS WELFARE ADMINISTRATION

Regional Welfare Office VI

3rd Floor, Robinsons Place Iloilo, Iloilo City

Annual Procurement Plan for FY 2024

Program/Activity/		Procurement		Schedule for Each Procurement Activity					Estimated Budget (PhP)			Remarks
Program/Activity/ Project	End-User	Activity (Yes/No)		Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	со	(brief description of Program/Project)
ΓRAVEL												
ocal Travel	Office - Admin/Program	No	Small Vallue Procurement		Мог	nthly		GAA	402,500.00	402,500.00		Ticket(s) in Transportation of OWWA Officials/Employees during seminars/trainings. Travel to satellite office in Bacolod. Per EO 77 increased in DTE,
FRAINING AND									1			
Fraining Expenses	Office - Admin/Program	No	Small Vallue Procurement		Qua	rterly		GAA	250,000.00	250,000.00		For staff training/seminar and scholars counseling, values re-orientation trainin which include trainors fees, venues, an materials in Iloilo and Bacolod. Per EC 77 increased in DTE.
SUPPLIES AND MATERIALS		!						!	!	!		!
Office Supplies Expenses (1st Quarter)	Office - Admin/Program	No	Small Vallue Procurement	1-Feb-24	8-Feb-24	15-Feb-24	22-Feb-24	GAA	137,500.00	137,500.00		Purchase of Common-Use Supplies and Equipment for FY 2024 (APP-CSE
Office Supplies Expenses (2nd Quarter)	Office - Admin/Program	No	Small Vallue Procurement	5-May-24	12-May-24	19-May-24	26-May-24	GAA	137,500.00	137,500.00		Purchase of Common-Use Supplies and Equipment for FY 2024 (APP-CSE
Office Supplies Expenses (3rd Quarter)	Office - Admin/Program	No	Small Vallue Procurement	4-Aug-24	11-Aug-24	18-Aug-24	25-Aug-24	GAA	137,500.00	137,500.00		Purchase of Common-Use Supplies and Equipment for FY 2024 (APP-CSE
Office Supplies Expenses (4th Quarter)	Office - Admin/Program	No	Small Vallue Procurement	3-Nov-24	10-Nov-24	17-Nov-24	24-Nov-24	GAA	137,500.00	137,500.00		Purchase of Common-Use Supplies and Equipment for FY 2024 (APP-CSE
Accountable Forms Expenses	Office - Admin/Program	No	Small Vallue Procurement	N/A	N/A	January 202	24; July 2024	GAA	60,000.00	60,000.00		
Drugs and Medicines Expenses	Office - Admin/Program	No	Small Vallue Procurement	N/A	N/A	3-Mar-24	11-Mar-24	GAA	50,000.00	50,000.00		
Other Supplies & Materials Expenses	Office - Admin/Program	No	Small Vallue Procurement	N/A	N/A	1-Apr-24	8-Apr-24	GAA	90,000.00	90,000.00		
Fuel, Oil and Lubricants Expenses	Office - Admin/Program	No	Small Vallue Procurement	N/A	N/A	January 202	1 24; July 2024	GAA	235,000.00	235,000.00		Repatriation of OFWs, Balik Pinas Bali Hanap Buhay Evaluation in Panay and Negros Occidental.
	RAINING AND CHOLARSHIP Training Expenses TUPPLIES AND IATERIALS Office Supplies Expenses (1st Expenses (2nd Expenses (2nd Expenses (3rd Expenses (3rd Expenses (4th Exp	RAINING AND CHOLARSHIP Training Expenses Office - Admin/Program Office - Admin/Program Office Supplies xpenses (1st huarter) Office Supplies xpenses (2nd huarter) Office Supplies xpenses (3rd huarter) Office Supplies xpenses (3rd huarter) Office Supplies xpenses (3rd huarter) Office Supplies xpenses (4th huarter) Office - Admin/Program Office - Admin/Program	RAINING AND CHOLARSHIP Training Expenses Office - Admin/Program No IUPPLIES AND IATERIALS Office Supplies xpenses (1st huarter) Office Supplies xpenses (2nd huarter) Office Supplies xpenses (3rd huarter) Office Supplies xpenses (3rd huarter) Office Supplies xpenses (3rd huarter) Office - Admin/Program No Office - Admin/Program Office - Admin/Program	RAINING AND CHOLARSHIP Training Expenses Office - Admin/Program No Small Vallue Procurement IUPPLIES AND INTERNALS Office - 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d.1	Water Expenses	Office - Admin/Program	No	Shopping	N/A	N/A	with Jeck-Jeck Water Refilling Station	GAA	65,000.00	65,000.00	Includes drinking water for clients.
	Electricity Expenses	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	With Robinsons Land Corporation (Mall)	GAA	300,000.00	300,000.00	
E.	COMMUNICATION EXPENSES										
	Postage and Courier Services	Office - Admin/Program	No	Renewal of Existing Contract / Alternative (Small Value)	N/A	N/A	with JRS Express	GAA	75,000.00	75,000.00	Includes satellite office in Bacolod
e.2	Mobile	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	with Globe	GAA	165,000.00	165,000.00	OWWA Hotline for Iloilo and Bacolod
e.3	Landline	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	with Globe and PLDT	GAA	110,000.00	110,000.00	Iloilo and Bacolod
e.4	Internet Subscription Expenses	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	with Globe	GAA	330,000.00	330,000.00	Iloilo and Bacolod
-	PROFESSIONAL SERVICE										
	Consultancy Services	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	with medical retainer Dr. Fred P. Guillergan		229,117.65	229,117.65	Medical Retainer
G.	MAINTENANCE										
g.1	Repairs and Maintenance- Buildings and Other Structures	Admin.	No	Renewal of Existing Contract	N/A	N/A	with Robinsons Land Corp. contractors	GAA	57,000.00	57,000.00	Office repair and improvement
0/	Other Machinery and Equipment	Admin.	No	Small Vallue Procurement	N/A	N/A	with EPSON Service Center and UBIX Corporation	GAA	25,000.00	25,000.00	Repair and maintenance of printers and photo copiers.
g.3	Other Transportation Equipment	Admin.	No	Small Vallue Procurement	N/A	N/A	with Toyota and Isuzu	GAA	466,000.00	466,000.00	Repair and Maintenance of motor vehicles
H.	INSURANCE										
	Fidelity Bond Premiums	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	with the Bureau of Treasury	GAA	35,000.00	35,000.00	
h.2	Insurance Expenses	Office - Admin/Program	No	Renewal of Existing Contract	N/A	N/A	with Government Service Insurance System	GAA	60,000.00	60,000.00	For 3 Vehicles
l.	MAINTENANCE &									<u>. </u>	
	Representation Expenses	Office - Admin/Program	No	Shopping		Qua	rterly	GAA	250,000.00	250,000.00	
i.2	Other MOOE	Office - Admin/Program	No	Shopping	N/A	N/A	January 2024; July 2024	GAA	150,000.00	150,000.00	
J.	RENTALS	<u>. </u>			1	1					
J.1	Rent/Lease Expenses	Admin.	No	Renewal of Existing Contract	N/A	N/A	With Robinsons Land Corporation (Mall)	GAA	957,676.22	957,676.22	Rental of Office Building, OSSCO and new office space
J.Z	Rent/Lease Expenses	Program Division	No	Shopping	N/A	N/A	January 2024; July 2024	GAA	50,000.00	50,000.00	Rental of ICT Equipment
	TRAINING AND SEMINARS										
	PDOS training for	Program Division	No	Altenative (Small Value)	N/A	N/A	January 2024; July 2024	OWWA	108,900.00		108,900.00

k.2	Language Training and Culture Familiarization for OFWs.	Program Division	No	Renewal of Existing Contract	N/A	N/A	January 2024; July 2024	OWWA FUND	871,200.00	871,200.00
k.3	Reintegration Services for OFCs Monitoring	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	236,259.75	236,259.75
k.4	Reintegration Services for OFCs Formation	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	126,424.64	126,424.64
k.5	Reintegration Services for OFCs Values Formation	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	925,000.00	925,000.00
k.6	Reintegration Services for OFCs Financial Literacy	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	925,000.00	925,000.00
k.7	Reintegration Services for OFCs Org. Dev. Training	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	2,700,000.00	2,700,000.00
k.8	Reintegration Services for Parent/Scholar Orientation Program	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	73,600.00	73,600.00
k.9	Reintegration Services for Scholar Summer Youth Camp/Program	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	150,000.00	150,000.00
k.10	Reintegration Services for OFW Children Circle	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	480,000.00	480,000.00
k.11	Reintegration Services for Capability Bldg. for LGUs/PESO	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	296,400.00	296,400.00
k.12	Reintegration Services for EDT Phase 1 and 2	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	65,000.00	65,000.00
k.13	Reintegration Services for EDT Phase 3	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	121,000.00	121,000.00
k.14	Reintegration Services for Livelihood - BPBH	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	30,000,000.00	30,000,000.00
k.15	Reintegration Services for Livelihood - ELAP	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	4,361,000.00	4,361,000.00
k.16	Reintegration Services for Livelihood - Tulong- Puso	Program Division	No	Shopping	N/A	N/A	February 2024; July 2024	OWWA FUND	18,947,840.86	18,947,840.86
k.17	Reintegration Program - Info Caravan	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	1,000,000.00	1,000,000.00
k.18	Reintegration Program - Fora / Conference for Stakeholders	Program Division	No	Small Vallue Procurement	N/A	N/A	February 2024; July 2024	OWWA FUND	256,884.50	256,884.50

k.19	Reintegration Program - National Congress for Stakeholders	Program Division	No	Small Vallue Procurement	N/A N/A February 2024; July 2024)24; July 2024	OWWA FUND	209,699.23		209,699.23	
k.20	Reintegration Program - Parokya ng OWWA sa Barangay at Pamilyang OFW	Program Division	No	Small Vallue Procurement	N/A N/A February 2024; July 2024)24; July 2024	OWWA FUND	1,000,000.00		1,000,000.00	
k.21	IT Training for OFWs	Program Division	No	Small Vallue Procurement	N/A	N/A N/A February 2024; July 2024			OWWA FUND	750,430.00		750,430.00	For the repair, upgrade and maintenance of Desktop Computers.
L.	OTHER SERVICES	L			I	-1	l						I
l.1	Job Orders (Driver, Janitors, Messenger, Security, LCOs, Clerks)	Admin	No	Renewal of Existing Contract	Renewal of Existing Contract of Job Order Personnel					8,736,000.00	8,736,000.00		
М.	OTHER PROJECTS	ļ		·	-					<u> </u>			<u> </u>
m.1	National Seafarer's Day	Program Division	No	Small Vallue Procurement		September 2024						710,000.00	
m.2	Migrant Workers Day	Program Division	No	Small Vallue Procurement		Jun	e 2024		OWWA FUND	350,000.00		350,000.00	
m.3	OFW Family Day	Program Division	No	Small Vallue Procurement		Decem	ber 2024		OWWA FUND			1,200,000.00	
m.4	Labor Day Celebration	Program Division	No	Small Vallue Procurement		Ma	ıy-24		OWWA FUND			50,000.00	
m.5	Model OFW Family of the Year Award (MOFYA)	Program Division	No	Small Vallue Procurement			OWWA FUND	100,000.00		100,000.00			
m.6	Marilag Awards	Program Division	No	Small Vallue Procurement			OWWA FUND	80,000.00		80,000.00			
N.													
n.1	Purchase of two (2) Printer (Laser/Monochrom e)	Program Division	No	Altenative (Small Value)	March 10, 2024	17-Mar-24	24-Mar-24	31-Mar-24	GAA	100,000.00		100,000.00	For Iloilo and Bacolod Office
n.2	Purchae of motor vehicle	Office	Yes	Competitive Bidding	September 5, 2024	September 20, 2024	October 8, 2024	October 11, 202410/11/2	GAA	2,090,000.00		2,090,000.00	

80,732,932.85 13,698,293.87 68,284,638.98

TOTAL **80,732,932.85**

Prepared/Consolidated by:

Recommending Approval:

Approved by:

REMON A. ALBEZA BAC Secretariat

LEA M. AGUIRRE Chairman, BAC

R**IZZA JOYM. MOL** Officer-in-Gharge